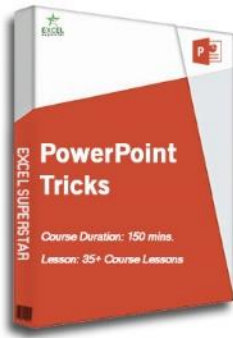




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Course Curriculum

Section 1: Tricks- Shapes

No.	Lan.	Topic Name	Duration
01	E	0101 Drawing and Duplicating Shape Trick	4:57
02	E	0102 Re sizing Shape Trick	3:35
03	E	0103 Copying format and Repeat Last Action Trick	8:29
04	E	0104 Layering and Decomposing Trick	2:56
05	E	0105 Breaking up objects and Smart art Trick	4:55
06	E	0106 Merging shapes and learn few shortcuts	5:18
07	E	0107 Callouts and Highlighters Trick	4:19
08	E	0108 Lock Drawing Mode Trick	2:51
09	E	0109 Using Connectors for Flowcharts Trick	4:46
10	E	0110 Color picker and other useful shape Tricks	3:20

Section 2: Picture & Animation Tricks

No.	Lan.	Topic Name	Duration
11	E	0201 Picture Tricks	6:31
12	E	0202 Triggered Animation Trick	9:28
13	E	0203 Slide Master Trick	12:25
14	E	0204 Staggered Car Animation	6:20
15	E	0205 Gear Box	8:33

Section 3: Presenter's Secret

No.	Lan.	Topic Name	Duration
16	E	0301 LIVE magnification	2:24
17	E	0301 Flat Icons	2:48
18	E	0303 Google recommended color combinations	1:47
19	E	0304 Inspiration for Illustrations	1:28
20	E	0305 HD Images (free)	0:59

Section 4: Working with Tables

No.	Lan.	Topic Name	Duration
21	E	0401 Editing Design & Layout 01	5:57
22	E	0402 Editing Design & Layout 02	2:19
23	E	0403 Adding Impact 01	4:23
24	E	0404 Adding Impact 02	6:10
25	E	0405 Adding Impact 03	6:27

Section 5: Copying from PDF

No.	Lan.	Topic Name	Duration
26	E	0501 Troubleshooting PDF Copy-Paste issues 01	2:31
27	E	0502 Troubleshooting PDF Copy-Paste issues 02	2:57
28	E	0503 Troubleshooting PDF Copy-Paste issues 03	3:44
29	E	0504 Troubleshooting PDF Copy-Paste issues 04	4:06
30	E	0505 Troubleshooting PDF Copy-Paste issues 05	2:55

Section 6: Misc Tricks

No.	Lan.	Topic Name	Duration
31	E	0601 Hyperlink	3:04
32	E	0602 Symbol-based Bullets	2:39
33	E	0603 Embedding Video	4:15
34	E	0604 Password Protection	1:23

Section 7: Views and Printing

No.	Lan.	Topic Name	Duration
35	E	0701 Presentation Views & Print Settings 01	3:16
36	E	0702 Presentation Views & Print Settings 02	1:17

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- [Vlookup Formula](#)
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